

2020 – 2021 ADMISSION INFORMATION

- Applications for admission are accepted as of September 1st for the upcoming school year. Parents must submit the enrollment application along with the appropriate information and applicable registration fee. Should your child not be accepted, the registration fee will be refunded.
- Interested parents are required to schedule a tour of the school. You may schedule a tour through the Admissions Office by calling (504) 733-0472.
- Students applying for grades 1 through 7 are required to take an admissions test. Test dates will be scheduled as needed. A classroom visitation is also required for all applicants.
- The Admissions Office will request all of the necessary school records for applicants.
- Parents will receive written notification of acceptance.
- Preschool applicants are not required to take an admissions test. However, a pre-kindergarten and kindergarten visitation is required.

AGE REQUIREMENTS

8 Weeks – 11 Months.....Must be at least 8 Weeks Old
 One Year Old.....One Year before September 30th
 Two Year Old.....Two Years before September 30th
 Three Year Old.....Three Years before September 30th

Pre-Kindergarten.....Four years before September 30th
 Kindergarten.....Five years before September 30th
 1st Grade.....Six years before September 30th

8 WEEKS THROUGH KINDERGARTEN APPLICATION REQUIREMENTS

(Students are admitted based on the school receiving all necessary admission documents and on space availability.)

1. Completed and signed enrollment application
2. Current picture of the applicant
3. Applicable fees
4. Prior school records and assessment if applicable
5. Copy of birth certificate

1ST THROUGH 7TH GRADE APPLICATION REQUIREMENTS

(The Admission Committee considers past academic performance, admissions testing, and teacher assessment for applications applying to grades 1 through 7. Students are admitted based on the school receiving all necessary admission documents and on space availability)

1. Completed and signed enrollment application
2. Current picture of the applicant
3. School records, transcripts, and teacher recommendation (requested from previous school by Kehoe-France)
4. Applicable fees
5. Admission test
6. Classroom observation
7. Copy of birth certificate

ELIGIBILITY

Kehoe-France admits students of any race, color, national and ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to the students at this school. We do not discriminate on the basis of race, color, national and ethnic origin, or disability in administration of educational policies, admission policies, athletic, and other school-administered programs.

TUITION

We offer three options for paying tuition. Please see our tuition options on the additional sheet. Registration fees are non-refundable.

| Full – Time Tuition Information | | | |
|--|--------------|--|--------------|
| <u>Little Pioneer (8 Weeks – 11 Months)</u> | | <u>Pre-Kindergarten/Four Years</u> | |
| Registration Fee | \$200.00 | Registration Fee | \$200.00 |
| Tuition | \$837.00 | Tuition | \$10,550.00 |
| Activity & Supply Fee | \$500.00 | Activity & Supply Fee | \$1,100.00 |
| <u>Children Center – One Year (12 Months)</u> | | <u>Kindergarten (Five Year Olds)</u> | |
| Registration Fee | \$200.00 | Registration Fee | \$200.00 |
| Tuition | \$10,300.00 | Tuition | \$10,550.00 |
| Activity & Supply Fee | \$700.00 | Activity & Supply Fee | \$1,100.00 |
| <u>Children Center – Two Years</u> | | <u>First Grade through Fourth Grade</u> | |
| Registration Fee | \$200.00 | Registration Fee | \$200.00 |
| Tuition | \$10,300.00 | Tuition | \$10,800.00 |
| Activity & Supply Fee | \$900.00 | Activity & Supply Fee | \$1,350.00 |
| <u>Pre-Kindergarten – Three Years</u> | | <u>Fifth Grade through Seventh Grade</u> | |
| Registration Fee | \$200.00 | Registration Fee | \$200.00 |
| Tuition | \$10,550.00 | Tuition | \$10,800.00 |
| Activity & Supply Fee | \$1,100.00 | Activity & Supply Fee | \$1,700.00 |
| Part – Time Information | | | |
| <u>Little Pioneers (8 Weeks – 11 Months)</u> | | <u>Children Center – Two Years</u> | |
| Registration Fee | \$200.00 | Registration Fee | \$200.00 |
| Tuition | \$652.50/mth | Tuition | \$760.50/mth |
| Activity & Supply Fee | \$350.00 | Activity & Supply Fee | \$800.00 |
| <u>Children Center – One Year (12 Months)</u> | | ***Monthly payments are paid for 10 months from May 1 through February 1. | |
| Registration Fee | \$200.00 | | |
| Tuition | \$760.50/mth | | |
| Activity & Supply Fee | \$600.00 | | |

General Information: In the event that Kehoe-France is not or has not opened for classes and the academic school year does not take place, in whole or part, due to any act of God or force majeure, including but not limited to weather, fire, flood, strike, labor dispute or similar cause beyond the control of the parties, then the tuition paying party shall not be entitled to a refund of tuition, fees, or other payments from Kehoe-France. In such an event of force majeure, Kehoe-France shall have no liability to make payments pursuant to the tuition refund policy as stated in the Kehoe-France Family Handbook and/or on the Kehoe-France Tuition Guidelines.

TUITION PAYMENT OPTIONS

Advanced Annual Payment

- Tuition paid in full by May 4, 2020 will be **discounted 10%**.
- **Refund**
 - Three months written notice is required for a refund without penalty.

Standard Payment

- Tuition is payable in three equal installments due May 1, August 1, and November 1
- **Payment Dates:**
 - May 1 Covers - August, September, October, November
 - August 1 Covers – December, January, February
 - November 1 Covers – March, April, May
- **Refund**
 - Three months written notice is required for a refund without penalty

Monthly Payment

- Monthly tuition payments are due on the first of the month beginning May 1 continuing through February 1.
- Paid directly to the office or via direct debit from your bank account.
- **Refund**
 - 30 day notice required; refund determined on a case by case basis dependent on withdrawal date.

Activity and Supply Fee

- This fee is due in full on or before July 1.
- This fee includes: Books, workbooks, class parties, beginning of the year individual school pictures, costumes, yearbook, activities, insurance, technology/iPad fee, all student/classroom supplies

Additional Information

- A 2.5% processing fee will be added to all credit card payments.
- A \$15 late fee will be assessed on the 15th of each month until the balance is current.
- A \$25 NSF fee will be assessed for returned direct debit or check payment.
- **Sibling Discount**
 - 2nd Child – 10%
 - 3rd Child – 15%
 - 4th Child – 20%
 - 5th Child – 25%